



DAILY OPERATOR CHECKLIST - DIESEL FORKLIFT TRUCK

FORKLIFT SERIAL:				DRIVERS NAME:						
				MON	TUE	WED	THU	FRI	SAT	SUN
1	ITEM TO BE CHECKED									
2	Overalls, hard hat & safety shoes									
3	General Bodywork									
4	Drivers Compartment									
5	Battery Terminals & Cables									
6	Electrolyte Level									
7	Tyre Pressure & Condition									
8	Wheel Nuts									
9	Overhead Guard / Cab									
10	Fuel Cap									
11	Radiator Water Level & Cap									
12	Water Pump									
13	Fan Blades & Fan Belt									
14	Engine Oil Level									
15	Hydraulic Oil Level									
16	Brake Fluid Level									
17	Brake Fluid Leaks									
18	Fuel Leaks									
19	Hydraulic Oil Leaks									
20	Engine Oil Leaks									
21	Water Leaks									
22	Fork Condition									
23	Load Backrest & Carriage									
24	Mast & Chains									
25	Hydraulic Cylinders and bolts									
26	Hoses									
27	Enter & Adjust Seat & Mirrors									
28	Gauges before Switching On									
29	Park Brake Engaged									
30	Steering Play									
31	Ignition Key Operative									
32	Gauges after Switching On									
33	Indicator									
34	Lights									
35	Horn									
36	Raise & Lower cylinder & Chain Cond									
37	Tilt-Cylinder Condition									
38	Fork Position & Fork Locks									
39	Forward & Reverse									
40	Steering Lock to Lock									
41	Foot Brake / Air Pressure / Drain									
42	Hand Brake									

OPERATOR SIGNATURE: _____

DATE: _____

SUPERVISOR SIGNATURE: _____